## NPS DOILearn Course Creation Worksheet

Instructions: This form is to be used by the NPS training and development community to request that a course to be created or modified in the DOI LEARN learning management system. The course must be created in DOI LEARN by the DOI LEARN data steward before classes for the course can be scheduled in DOI LEARN. The following steps describe the course creation process:

- 1. The Primary Course Sponsor and Primary Subject Matter Expert fill in this form as completely as possible.
- 2. They send form to the Training Manager responsible for the primary career field addressed in the course.
- 3. The Training Manager reviews the form for content and completeness, approves (or disapproves) the course, and sends the form to DOI LEARN at: doilearn@nps.gov
- 4. The Data Steward creates the course in DOI LEARN
- 5. The Data Steward sends the Training Manager and Course Sponsor a confirmation that the course has been created in DOI LEARN.

Is this a modif	ication of	an existing co	ourse?	0	Yes		● No	o		
Select one:	•	Instructor Le	ed	<ul><li>Online</li></ul>			<ul><li>User Defined Task</li></ul>			
Does course require Prerequisites?				○Yes		•	No			
If yes, list the course code of the prerequisite:										
Course Name	e: Rive	er Rescue Profe	ssional Co	urse						
Description:	The 3-day River Rescue Certification for the Professional (RRC-Pro) is a fast-paced, scenario-based rescue course designed to develop the ability to choose good actions when a river rescue is necessary. This curriculum has been designed for individuals who spend a good portion of their lives on the river in a professional capacity (specifically river rangers, guides and kayakers), or river runners who already have a solid base of boating and basic rescue skills and are interested in working on the river in a professional capacity in the future. This handson and physical course focuses on quick reaction time and thorough understanding of options and resources. The skills testing component will also emphasize knowing personal limits and skill level, knowledge of basic rope skills, and the ability to execute a rescue as part of a team and at night.  River professionals with existing river rescue certification can participate in an 8-hour river rescue refresher to renew certifications.									
Objectives:										
Target Audience: River Rangers and staff frequently interfacing with the river environment in a professional capacity										
Subject Matter Expert: Wet Planet Certified RRC Instructors										
Catalog Course Code (To be completed by Training Manager):										
URL to access external material: http://pnts.org/new/welcome-2/ and http://www.river-management.org/symposium										
CEU (enter number of units):										
Duration:		24	Hou	rs		Minutes				

Cost to Learner: 325.00
# Training Duty Hours: # Training Non-Duty Hours:
Training Credit Type Code:
Training Designation Type:
Training Type Area and Subcode: Select only one area and one corresponding subcode:
01 Training Program Area 09 Project Management
02 Developmental Training Area 22 Management Program
03 Basic Training Area
Training Purpose, Source and Delivery type: Choose one subcode under each type:
Training Purpose Type: 03 Improve/Maintain Present Performance
Training Source Type Code: 03 Non-Government
Training Delivery Type Code: 04 Conference/Workshop
Contact Name: John Gangemi Contact Phone Number: 406-249-3972
Requires Supervisory Approval:    Yes   No
Responsible Bureau: NPS
Course Access (dept-Wide, NPS-only, etc): Department-wide

Category(s): Please select all that apply. More than one cate	egory may be selected.
Accounting and Auditing	☐ IDEAS
☐ Market Fundamentals	☐ Information Technology
☐ Acquisition and Contracting	Computer Information Systems (CIS)
Administrative and Support Tools	<ul><li>Geographical Information Systems (GIS)</li></ul>
Biology	Geospatial Data
<ul> <li>Business Administration and Financial Management</li> </ul>	Plan of Actions and Milestones (POAandM)
☐ COR Training	Internships, Certifications, and Special Programs
Financial Business Management Systems (FBMS)	☐ Interpretation
☐ Civil Rights	Law Enforcement
☐ Clerical	Leadership
☐ Communications	Legal Training
☐ Computers	<ul> <li>Legislative Affairs</li> </ul>
Concessions	☐ Management
	☐ Mediation
Conflict Alternative Dispute Resolution (CADR)	NASIS
	☐ Natural Resource Management
Customer Service	Adaptive Management and Decision making
☐ Distance Learning	Fire
☐ Diversity	Geospacial Sciences
Emergency Management	
Employee Development	Physical Sciences
☐ Engineering	☐ Realty
Environmental Regulations and Planning	Reclamation
☐ Hazardous Materials	Renewable Resources and Life Sciences
Equal Employment Opportunity (EEO)	⊠ Water
Ethics	Oil and Gas Management
☐ Evaluation	Online Training Course
Facilities Management	<ul><li>Orientation</li><li>Outreach and Public Affairs</li></ul>
Federal Information Systems Awareness & Privacy Act (FISSA)	
Fire and Aviation Management	☐ Partnerships ☐ Personnel Security
Historic Preservation	☐ Planning and Analysis
Human Resources	Planning, Design and Construction
☐ Benefits	☐ Privacy
☐ Classification	Probate
Competency Management	☐ Program Management
Federal Hiring Reform	☐ Program-Mission
☐ Training and Development	
☐ USAccess PIV	
☐ USERRA	

Realty
Records Management
Regulation Drafting
Role Based Security Training (RBST)
Dam Safety
Safety and Health
Self-Determination
Skillsoft
☐ Business Skills Course Catalog
Desktop Skills Course Catalog
☐ Environmental, Safety & Health and Transportation Course Catalog
Federal Government Curricula
☐ Workplace Compliance Curricula
∑ Supervision
TAAMS
Test Category for LMS Functionality
☐ Trade and Craft
☐ Trust Responsbilities
∇ Visitor Use
▼ Volunteer Management

## The following DOES NOT get entered into DOILearn:

## Competencies

Identifies the competencies addressed by a course, at a particular level. Competencies are organized by NPS career field.

	Code	Competency Name	Level (1-3)
Example:	OPMG064	Team Building	2
1			
2			
3			
4			
5			
6			
7			
8			
9			