

# **BYLAWS of the ALASKA CHAPTER OF RMS**

## **Article I: Membership**

### Section 1: Eligibility

Any individual who is a member in good standing of THE RIVER MANAGEMENT SOCIETY (from now on to be represented in this document by the initials RMS), and who resides within the State of Alaska will be considered a member of the Alaska Chapter. All members in the professional category will be granted the rights and privileges, including but not necessarily limited to voting, printed materials, service on chapter committees, and nomination and election to any office as provided by these bylaws.

Individuals ineligible to be regular voting members will become non-voting associate members. Associate members of the chapter will be entitled to chapter periodicals and may attend meetings and workshops sponsored by the chapter.

Organizational members will be entitled to any chapter periodicals and may attend meetings and workshops sponsored by the chapter.

Individuals in the student category of RMS membership will be entitled to all chapter periodicals and may attend meetings and workshops sponsored by the chapter.

### Section 2: Resignations and Terminations

Resignation from membership in RMS will automatically result in termination from membership in the chapter. Resignation from membership in RMS will be dealt with by the RMS Program Director, who will in turn notify the chapter officers.

### Section 3: Suspensions

Any suspensions from RMS will concurrently result in suspension from the subsequent chapter.

## **Article II - Management of the Chapter**

### Section 1: Administrative Structure

The elected Officers of the Chapter will be a President, Vice-President, Secretary, and Treasurer. Selection of officers is to be approved by the National Board of Directors. No salary will be paid to the officers. The chapter president will serve as a member of the National RMS Board of Directors.

Officers will hold office for a period of three years, preferably under staggered terms. All officers will hold office until their respective successors are elected. Terms are limited to two full successive terms for each office.

### Section 2: Election of Officers

All officers will be elected by the general membership from a list of candidates forwarded by nominations from chapter members. All professional category members from the chapter may vote in chapter elections.

### Section 3: Elections

Elections will be called annually by the chapter president based on staggered terms. Chapter officers will administer the election with the help of the (national) Program Director. Ballots will be done by electronic means, with hard paper ballots available as needed, and sent to each member of voting status.

### Section 4: Vacancies of Office

Any vacancy occurring in the chapter officers will be filled by presidential appointment from a list of candidates submitted by the general membership. Should the position of President be vacant during a term, names will be submitted to the National RMS Board of Directors for appointment until such time as elections are conducted. The terms of any appointment will be held to the original holders term limit.

### Section 5: Expenses of Chapter Officers

The chapter officers may be reimbursed from the funds of the chapter for traveling expenses incurred for the purpose of attending meetings with the approval of the chapter president.

## **Article III - Powers and Duties of the Chapter Officers**

### Section 1: President

The President will preside at all chapter meetings and will represent the interests of chapter members. The President will provide direction to other chapter officers.

The President is responsible for coordinating two chapter events. The President will submit quarterly updates for the RMS national newsletter, organize conference calls with chapter officers and appropriate National officers, and will participate in quarterly conference calls with the RMS Board of Directors. The President will attend the annual RMS Board of Directors meeting or appoint a replacement.

### Section 2: Vice-President

The Vice-President will be responsible for welcoming new members and sending them a copy of Chapter membership list. The Vice-President will send out two mailings annually that promote chapter issues. The Vice-President will represent the President in his/her absence.

The Vice-President will organize chapter elections or the process for selection of chapter officers as needed by the chapter.

### Section 3: Secretary

The Secretary will be responsible for maintaining current and past two years membership lists including email and phone numbers. The Secretary will be responsible for maintaining lists of river outfitters, commercial guides, private boating groups, and other related groups as deemed necessary by a majority of the chapter officers. The Secretary will track chapter displays and events, and will assist the President with mailings. The Secretary will manage seasonal training opportunities or job shares within the chapters. The Secretary is responsible for taking and distributing notes of all meetings or finding a substitute when not available.

### Section 4: Treasurer

The Treasurer will be responsible for maintaining accounts and paying any of the chapter bills

from chapter funds. The Treasurer will seek funding sources and manage fundraising efforts with help from chapter officers and general membership. The Treasurer will assist the President with organizing events and developing professional purchases.

#### Section 5: Executions of Instruments

Agreements, conveyances, transfers, obligations, certificates, and other instruments and documents may be executed and delivered or accepted on behalf of the chapter by the President, providing that all expenditures involving monies or obligations over \$1,000 (one thousand dollars) must first be submitted to and approved by the Alaska Chapter officers.

### **Article IV - Chapter Officer Proceedings**

#### Section 1: Meetings

Chapter officers shall meet at least twice a year through a variety of methods. Conference calls and annual float trips will serve as methods of meetings.

#### Section 2: Decisions

A simple majority of the voting officers shall comprise a quorum. No proxy votes are allowed.

### **Article V - Committees**

#### Section 1: Structure

The President will appoint standing committees with the concurrence of the other officers. Committees may be set in place from time to time as necessary. All such committees will be advisory and report to and act under the direction of the President. Members of such committees can be reimbursed for any travel expenses incurred while attending regular committee meetings.

#### Section 2 - Duties

The chapter officers as appointed will determine duties of each standing committee and other special committees. The committees as needed will make reports to the officers.

### **Article VI - Finances**

#### Section 1: Fiscal Year

The fiscal year of the chapter will coincide with the calendar year.

### **Article VII - Amendment of Bylaws**

The chapter officers must ratify the bylaws. Amendments may be made to the bylaws by a simple majority vote of the Alaska Chapter members. Any amendments must be consistent with the constitution of RMS.