**Job Name**

CORE Outdoors Graduate Assistant (2 Position Available)

**Description**

DESCRIPTION: The Graduate Assistant of CORE will report to the Coordinator of CORE Outdoors. The Graduate Assistant is responsible for assisting with the administration of CORE which includes: climbing wall, outdoor rental center, challenge course and outdoor trips. The Graduate Assistant will create an experience within all parts of the CORE.  
  
PRIMARY DUTIES: Assist in the planning, marketing, scheduling and implementation of all aspects of the four major areas of CORE. Recruit, hire, train, schedule, evaluate, and retain facilitators, trip leaders, climbing wall, team leaders and program coordinator. Develop, review and recommend revisions to all CORE policies and procedures. Maintain daily office hours, as well as night time hours for classes and weekend supervision of outdoor trips and challenge course programs.   
  
QUALIFICATIONS: GA will need a minimum of a Bachelors Degree with one year experience in Outdoor Programming. Outdoor Recreation, Recreation Administration and Adventure Education or related degrees preferred. Experience in at least two of the following activities areas with certification preferred; Camping, canoeing, backpacking, sea kayaking, rock climbing, climbing walls and challenge courses. Experience with outdoor rental equipment and maintenance preferred. Applicants must have a valid driver’s license. CPR and First aid certification with Wilderness First Aid or Wilderness First Responder preferred. Applicants should have excellent verbal and written communication skills, word processing, desktop publishing computer skills, as well as strong interpersonal skills. They will need the ability to recruit, develop, lead, supervise and motivate student personnel and must possess excellent customer service skills. Qualified candidates must be accepted to the VSU Graduate School. Position is a 1-year appointment (10 month with possible summer employment) with an additional second year based upon performance.   
  
About Valdosta State University: Located in Valdosta, Georgia; 2008 Titletown, USA! The 168-acre campus, serves an area stretching from the Atlantic Ocean to the Alabama state line, containing 31% of the land area of the state. Enrollment has increased steadily and VSU now has a student body of approximately 13,000 representing 46 states, 2 U.S. territories and over 60 countries. Information packages are available upon request

**Job Type**

Contract

**Skills Required**

**Education Level Required**

Bachelors

**Location City**

Valdosta, GA 31698, United states

**Contact Person**

Davy Shaw

**Contact Email**

davshaw@valdosta.edu

**Contact Phone**

2292452360

**How to Apply**

PERSON INTERESTED IN THIS POSITION SHOULD: Forward a letter of application, resume, and 3 letters of recommendation to:  
Davy Shaw  
Coordinator of CORE Outdoors   
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